**Employee Punch Report**

Stevie G's Coffee Company, 389 West First Street Blue Ridge, GA 30513, **Pulled:** 10/28/2026 16:12:32

**Report Settings: Date Range:** 10/15/2026 - 10/28/2026 Employee:All Employees Name Order:Last, First Sort By:Date **Filter by Primary Job:** Default Job Code OC - General Manager OC - Server OC - Host OC - Cook OC - Kitchen Manager OC - Floor Manager OC - Utility OC - Dishwasher OC - Busser OC - Bartender OC - Cashier OC - Delivery Driver

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**Data for: 10/15/2026 5:00:00 AM to 10/28/2026 5:00:00 AM**

Your work day is currently defined as 05:00 to 05:00. Please check with your local jurisdiction to confirm.

Add Shift

| Date | Employee Name | Job/Regular Payrate | In Punch | Out Punch | Total Time HH:MM:SS | Total Hours Decimal |
|---|---|---|---|---|---|---|
| **10/16/2026** Add Employee Shift | **Henderson, Kathy** * ** Edit | OC - Cook/$13.00 | 6:45:00 AM | 3:59:11 PM | 09:14:11 | 9.2364 |
| | | | | | Total for **Henderson, Kathy**: | **9.2364** |
| | **Ingle, Nicole** Edit | Default Job Code/$0.00 | 6:51:13 AM | 12:22:58 PM | 05:31:45 | 5.5292 |
| | | Default Job Code/$0.00 | 1:00:18 PM | 4:24:00 PM | 03:23:42 | 3.3950 |
| | | | | | Total for **Ingle, Nicole**: | **8.9242** |
| | | | | | **Grand Total for 10/16/2026:** | **18.1606** |
| **10/17/2026** Add Employee Shift | **Henderson, Kathy** Edit | OC - Cook/$13.00 | 7:38:35 AM | 3:02:58 PM | 07:24:23 | 7.4064 |
| | | | | | Total for **Henderson, Kathy**: | **7.4064** |
| | **Ingle, Nicole** Edit | Default Job Code/$0.00 | 7:42:48 AM | 1:56:51 PM | 06:14:03 | 6.2342 |
| | | Default Job Code/$0.00 | 2:11:08 PM | 4:17:11 PM | 02:06:03 | 2.1008 |
| | | | | | Total for **Ingle, Nicole**: | **8.3350** |
| | | | | | **Grand Total for 10/17/2026:** | **15.7414** |
| **10/19/2026** Add Employee Shift | **Henderson, Kathy** Edit | OC - Cook/$13.00 | 6:44:18 AM | 3:38:52 PM | 08:54:34 | 8.9094 |
| | | | | | Total for **Henderson, Kathy**: | **8.9094** |
| | **Ingle, Nicole** Edit | Default Job Code/$0.00 | 6:48:26 AM | 4:20:22 PM | 09:31:56 | 9.5322 |
| | | | | | Total for **Ingle, Nicole**: | **9.5322** |
| | | | | | **Grand Total for 10/19/2026:** | **18.4416** |
| **10/20/2026** Add Employee Shift | **Ingle, Nicole** Edit | Default Job Code/$0.00 | 6:48:41 AM | 1:11:33 PM | 06:22:52 | 6.3811 |
| | | Default Job Code/$0.00 | 1:29:37 PM | 4:19:07 PM | 02:49:30 | 2.8250 |
| | | | | | Total for **Ingle, Nicole**: | **9.2061** |
| | | | | | **Grand Total for 10/20/2026:** | **9.2061** |
| **10/21/2026** Add Employee Shift | **Henderson, Kathy** Edit | OC - Cook/$13.00 | 6:54:48 AM | 2:12:10 PM | 07:17:22 | 7.2894 |
| | | | | | Total for **Henderson, Kathy**: | **7.2894** |
| | **Ingle, Nicole** Edit | Default Job Code/$0.00 | 6:54:02 AM | 11:56:41 AM | 05:02:39 | 5.0442 |
| | | Default Job Code/$0.00 | 12:24:17 PM | 4:04:52 PM | 03:40:35 | 3.6764 |
| | | | | | Total for **Ingle, Nicole**: | **8.7206** |
| | | | | | **Grand Total for 10/21/2026:** | **16.0100** |
| **10/22/2026** Add Employee Shift | **Henderson, Kathy** Edit | OC - Cook/$13.00 | 6:54:25 AM | 3:33:17 PM | 08:38:52 | 8.6478 |
| | | | | | Total for **Henderson, Kathy**: | **8.6478** |
| | | | | | **Grand Total for 10/22/2026:** | **8.6478** |
| **10/23/2026** Add Employee Shift | **Henderson, Kathy** Edit | OC - Cook/$13.00 | 6:45:56 AM | 3:20:37 PM | 08:34:41 | 8.5781 |
| | | | | | Total for **Henderson, Kathy**: | **8.5781** |
| | **Ingle, Nicole** Edit | Default Job Code/$0.00 | 6:48:07 AM | 4:12:35 PM | 09:24:28 | 9.4078 |
| | | | | | Total for **Ingle, Nicole**: | **9.4078** |
| | | | | | **Grand Total for 10/23/2026:** | **17.9859** |
| **10/24/2026** Add Employee Shift | **Henderson, Kathy** Edit | OC - Cook/$13.00 | 7:44:37 AM | 3:00:15 PM | 07:15:38 | 7.2606 |
| | | | | | Total for **Henderson, Kathy**: | **7.2606** |

| Date | Employee Name | Job/Regular Payrate | In Punch | Out Punch | Total Time HH:MM:SS | Total Hours Decimal |
|---|---|---|---|---|---|---|
| | | | | | **Grand Total for 10/24/2026: 7.2606** | |
| **10/26/2026** Add Employee Shift | **Henderson, Kathy** Edit | OC - Cook/$13.00 | 6:44:25 AM | 3:03:49 PM | 08:19:24 | 8.3233 |
| | | | | | Total for **Henderson, Kathy**: | **8.3233** |
| | **Ingle, Nicole** Edit | Default Job Code/$0.00 | 6:44:16 AM | 4:08:10 PM | 09:23:54 | 9.3983 |
| | | | | | Total for **Ingle, Nicole**: | **9.3983** |
| | | | | | **Grand Total for 10/26/2026: 17.7216** | |
| **10/27/2026** Add Employee Shift | **Henderson, Kathy** Edit | OC - Cook/$13.00 | 6:39:45 AM | 2:20:53 PM | 07:41:08 | 7.6856 |
| | | | | | Total for **Henderson, Kathy**: | **7.6856** |
| | | | | | **Grand Total for 10/27/2026: 7.6856** | |
| **10/28/2026** Add Employee Shift | **Henderson, Kathy** Edit | OC - Cook/$13.00 | 6:45:43 AM | 2:20:01 PM | 07:34:18 | 7.5717 |
| | | | | | Total for **Henderson, Kathy**: | **7.5717** |
| | **Ingle, Nicole** Edit | Default Job Code/$0.00 | 6:43:28 AM | 4:06:48 PM | 09:23:20 | 9.3889 |
| | | | | | Total for **Ingle, Nicole**: | **9.3889** |
| | | | | | **Grand Total for 10/28/2026: 16.9606** | |